

	WBL Competency 8: Working with Others         Outcome 8.1 – Establish effective working relationships with others involved in a legal matter         (To be evidenced twice. You only need to choose two different examples from the list below. More than 1 piece of evidence can be provided for each example if required.)
Probate Practice Rights Outcome	<ul> <li>Evidence Guidance:</li> <li>To meet this Outcome you will need to demonstrate that you can establish good working relationships with other professionals. Within your logbook sheet you should explain your understanding of the importance of establishing effective working relations with other professional involved in a legal matter.</li> <li>You should provide evidence of (but not limited to) <i>two-way</i> communication, between you and another. Single email/telephone call correspondence will not be sufficient to meet the outcome.</li> <li>Examples of the types of evidence you can provide, which could also meet the Practice Rights Learning Outcome are listed below.</li> </ul>
SE3 – Drafting LO2: Wills LO3: Draft and complete wills and ancillary documents	<ul> <li>Include evidence of preparing and amending as required documents relating to the preparation of wills to include (but not restricted to):</li> <li>Letters to others ancillary to will preparation such as medical practitioners, accountants and other professionals.</li> </ul>
SE4 – Managing Probate Activities LO3: Demonstrate an ability to instruct other professionals	<ul> <li>Include evidence of the following activities, and where the learning outcome cannot be evidenced explain your understanding of how you meet the learning outcome within the logbook sheet: <ul> <li>Appreciate the nature and function of different types of experts and agents relevant to probate activities</li> <li>Identify when it is appropriate to instruct an expert or agent including when a specialist legal opinion is required</li> <li>Be familiar with the available registers, databases and organisations through which an appropriate expert or agent may be identified and located</li> <li>Understand any relevant statutory requirements to ensure that an expert or agent is instructed properly and is suitably qualified and experienced</li> <li>Agree an appropriate fee for work to be carried out by an expert of agent</li> <li>Draft instructions to an expert or agent in a professional manner</li> </ul> </li> </ul>